

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES

MINUTES

Monday, September 9, 2024 5:32 P.M.

Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 5:32 pm. Other board members present were: Alison Campbell, Brad Cutler, Sarah Gilbert, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, Library Director.

The agenda for the meeting was presented and approved. (Gilbert/Cutler)

The minutes of the last meeting were approved as printed. (Lehtola/Rottink)

The bills from July and August were presented for the Board's review. The print management and timer software for the public computers was renewed, as was Bridges and the library's internet package. An HVAC valve was repaired by Trane and quarterly maintenance was done on the copier. Payments for Hoopla will now be done on a regular monthly schedule. Approval was given for payment of the bills. (Rottink/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

*Circulation numbers were similar to the previous year in July, and significantly higher than 2023 in August. Ten book tubs went out to schools at the end of August, DVD check-outs reached almost 500 in one month, and Hoopla use is strong. Over 20 Adventure Passes were used in both July and August.

*The Gift Account balance is \$117,705.80.

*Programming is back for September; yoga is on break until next month. Ellsworth Without Borders will also return in October.

*Amanda presented to the Rotary Club about the library's programs and services.

*Planning is underway for Halloween and Christmas programs.

The Friends of the Library met following the board meeting.

There was no input from the public at the meeting.

Items for Discussion:

*Erin presented final data for the 2024 Summer Reading Program. 2,324 people attended 41 programs in June and July, compared to attendance of 1300 at 29 programs in 2023.

*The board approved the Library of Trustee By-Laws as amended. (Gilbert/Lehtola)

Lehtola moved to adjourn. Gilbert provided the second. The meeting adjourned at 6:23 pm.

The next meeting will be at the library on Monday, October 7, 2024 at 5:30 pm.

Submitted by Sarah Gilbert