

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, October 7, 2019 6:01 P.M.

Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 6:01. Other board members present were: Alison Campbell, Sarah Gilbert, Dawn Parker, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, library director, and Jody Anderson, city manager.

The agenda for the meeting was presented and approved. (Parker/Weeks)

The minutes of the last meeting were approved as printed. (Parker/Weeks)

The bills from September were presented for the Board's review. The Friends group reimbursed the library for replacement bike helmets and locks. A gift from Parchment Club was used to renew a popular magazine subscription. The annual internet renewal payment to Mediacom was a little higher than last year, but Erin is pleased with the speed. Approval was given for payment of the bills. (Rottink/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

\*Check outs for adult and young adult titles are spot on compared to last year, but juvenile circulation is down. One possible factor is later book tub requests from the schools.

\*The Gift Account balance is \$78,546.62.

\*The city council has asked an architect with experience restoring older buildings to give an independent opinion on the library roof. They will be in town this month.

\*The State of Iowa Library has supplied a free tablet to track WiFi use; Erin is monitoring it in her office.

\*Bridges now offers magazines.

\*Erin will look into two new chairs for the seating area.

\*The Hometown Rewards charging station project will be located elsewhere in town.

The Friends of the Library will meet next week. They will pay for the speaker on Iowa Ghosts and author Linda McCann.

There was no input from the public at the meeting.

Items for Discussion:

\*The board reviewed CIP 2020/21 projects and approved as presented. (Rottink/Weeks)

\*The Collection Development Policy was reviewed and approved as amended. (Parker/Weeks)

\*Board of Trustee training was postponed until the next meeting.

Parker moved to adjourn. Weeks provided the second.

The meeting adjourned at 7:01.

The next meeting will be Monday, November 11, 2019 at 6:30 pm.

Submitted by Sarah Gilbert