

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, June 3, 2019 6:01 P.M.

Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Rachel Lewey, called the meeting to order at 6:01. Other board members present were: Alison Campbell, Brad Cutler, Sarah Gilbert, Dawn Parker, and Mike Rottink. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Parker/Cutler)

The minutes of the last meeting were approved as printed. (Rottink/Cutler)

The bills from the past month were presented for the Board's review. The Beacon software was renewed for another year. The Friends group will reimburse the audio book purchase. Bathroom repairs were paid. Approval was given for payment of the bills. (Gilbert/Parker)

The Monthly Report and the Director's Report to the Board were presented.

*School visits in May totaled 60 kids, with more planned for the beginning of June. Bike equipment check-outs reached 114 in May, including helmets and locks.

*The Gift Account balance is \$79,544.37.

*There are still some heating/cooling issues in some rooms. The one boiler that wasn't working had a loose wire.

*The state children's librarian presented information about "breakout" room kits, like escape rooms, to the Hardin County Librarians. The kits are around \$150 each and can be used for library programming or checked out by patrons.

*The library will close at 5:00pm on July 3 and be open 10:00am to 5:00pm on Friday, July 5.

*Over the weekend, the library's server was hacked. A technician from Clear Lake was able to restore the system from a back-up file. Erin will look into recommendations for a new server with a stronger firewall and automatic backup.

The Friends of the Library have written the checks for Summer Reading Program presenters, Book Page subscription, and large print subscriptions. The scholarship recipient is Grace Jones.

There was no input from the public at the meeting.

Items for Discussion:

*The Meeting Room Policy was reviewed and approved as amended. (Parker/Cutler)

Parker moved to adjourn. Rottink provided the second.

The meeting adjourned at 6:49.

The next meeting will be Monday, July 1, 2019 at 6:00 pm.

Submitted by Sarah Gilbert