

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, January 6, 2020 6:02 P.M.

Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 6:02. Other board members present were: Alison Campbell, Brad Cutler, Sarah Gilbert, Dawn Parker, Mike Rottink, and Madeleine Weeks. Also present were Erin Finnegan-Andrews, library director, and Jody Anderson, city manager.

The agenda for the meeting was presented and approved. (Lehtola/Gilbert)

The minutes of the last meeting were approved as printed. (Rottink/Parker)

The bills from December were presented for the Board's review. Annual aid from the State Library of Iowa was received; funding is determined by accreditation level and we are currently at the highest level. New anti-virus software was purchased and installed. Approval was given for payment of the bills. (Cutler/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

*December circulation numbers were low, but book tubs will start going out again next week and the corrected wireless count was 1106. The Titanic program was well-attended.

*The Gift Account balance is \$79,388.63.

*There were four Library Crawl days over the winter break; 25 kids attended total.

*Erin is working on lining up presentations from a children's author and an author with a book of letters from World War I.

*Amanda will be putting a page of basic tax information on the library website through tax season.

The Friends of the Library elected new officers and will finalize Winterfest plans next week.

There was no input from the public at the meeting.

Items for Discussion:

*The Board viewed Part 5 of the State Library's Board of Trustee Training video series.

Parker moved to adjourn. Lehtola provided the second.

The meeting adjourned at 6:45.

The next meeting will be Monday, February 3, 2020 at 5:30 pm. (Parker/Campbell)

Submitted by Sarah Gilbert