

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, December 2, 2019 6:00 P.M.

Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 6:00. Other board members present were: Brad Cutler, Sarah Gilbert, Dawn Parker, Mike Rottink, and Madeleine Weeks. Also present were Erin Finnegan-Andrews, library director, and Jody Anderson, city manager.

The agenda for the meeting was presented and approved. (Lehtola/Weeks)

The minutes of the last meeting were approved as printed. (Lehtola/Gilbert)

The bills from November were presented for the Board's review. The Friends group reimbursed the library for Halloween event expenses. North Country Landscaping did a major clean-up to finish the fall; regular maintenance will begin again in the spring. A new projector was purchased for programming. Approval was given for payment of the bills. (Rottink/Parker)

The Monthly Report and the Director's Report to the Board were presented.

\*Story time met two fewer times in November, and inclement weather likely contributed to a decrease in computer patrons.

\*The Gift Account balance is \$78,919.88.

\*Patron computers have had random error messages that may be due to automatic updates. Erin has been working with TQ Tech in the mornings to avoid inconveniencing too many patrons. Last week's power outage messed up the internet router; Erin expects a new router by the end of the week.

\*The permanent driver for the new IA Shares delivery program was in last week and service has begun.

\*Some items have already been collected through Food for Fines.

The Friends of the Library continued adjusting their bylaws and planning for Winterfest.

There was no input from the public at the meeting.

Items for Discussion:

\*The Board reviewed the FY 2020/21 Budget. Approval was given for the budget as presented. (Lehtola/Weeks)

Cutler moved to adjourn. Weeks provided the second.

The meeting adjourned at 6:30.

The next meeting will be Monday, January 6, 2020 at 6:00 pm.

Submitted by Sarah Gilbert