

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, September 9, 2019 6:06 P.M.

Robert W. Barlow Memorial Library Conference Room

Board of Trustees vice president, Jerry Lehtola, called the meeting to order at 6:06. Other board members present were: Alison Campbell, Brad Cutler, Sarah Gilbert, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Gilbert/Cutler)

The minutes of the last meeting were approved as printed. (Lehtola/Gilbert)

The bills from July were presented for the Board's review. The Alliant bill was a little higher than last year due to the heat. Replacement helmets and bike locks were purchased, which the Friends will reimburse. Approval was given for payment of the July bills. (Rottink/Cutler)

The bills from August were presented for the Board's review. The library received a gift from a summer lemonade stand that will be used to purchase kids books. The new server was paid for as a capital improvement and came in under budget. Approval was given for payment of the August bills. (Cutler/Rottink)

The Monthly Report and the Director's Report to the Board were presented.

\*The patron count and circulation were down a bit compared to the previous summer. Erin will be getting information from the State Library of Iowa about free WiFi counting software.

\*The Gift Account balance is \$78,534.17.

\*The surveillance system quote was almost \$10,000 for indoor and outdoor cameras. Erin will be able to monitor the camera feeds from her phone, and the police will be able to access the outdoor cameras.

\*Rebecca will be attending a workshop on programming in November.

\*Erin has been approached about hosting a Holocaust program in March.

\*The Iowa Junior Duck Stamp winners are on display in the newspaper area, including one winner from Iowa Falls.

The Friends of the Library met earlier tonight, with several new members in attendance. They finalized the Summer Reading Program reimbursement.

There was no input from the public at the meeting.

Items for Discussion:

\*Rocky Reents from Greenbelt Home Care spoke to the board about placing a Little Free Pantry at the library. They are hoping to place 25 throughout Hardin County and currently have 19 in operation; two are already in Iowa Falls and they are hoping for four more. Greenbelt staff will monitor and re-stock the pantry. Approval was given to place a Little Free Pantry at the library. (Rottink/Cutler)

\*The Teen Room Policy was reviewed and approved as amended. (Gilbert/Weeks)

\*The Board Officers were approved for the next year: (Campbell/Rottink)

President – Jerry Lehtola  
Vice President – Brad Cutler  
Secretary – Sarah Gilbert, with Mike Rottink as needed during the winter

Cutler moved to adjourn. Weeks provided the second.  
The meeting adjourned at 7:09.

The next meeting will be Monday, October 7, 2019 at 6:00 pm.

Submitted by Sarah Gilbert