

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES

MINUTES

Monday, July 11, 2016 5:30 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:30. Other Board members present were: Mike Rottink, Jerry Lehtola, Erin Schmidt, and Dawn Parker. Erin Finnegan Andrews was also present.

The agenda for the meeting was presented and approved after adding 'Book a Bike' to the Agenda. (Rottink/Lehtola)

The minutes of the last meeting were approved as presented (Cutler/Lehtola)

The bills from the past month were presented for Board's review. The Friends group will reimburse the bill to Practical Promotions for the work on the new website. The new logo was printed on bookmarks for patrons. Lehtola moved to approve those for payment, and Cutler seconded approval of the bills.

The Monthly Report and the Director's Report to the Board were presented.

Many areas of Circulation had shown lower numbers during the previous month. However, DVD check out is now increasing. More patrons were in the library in the month of June. The bike checkout is increasing.

The gift Account balance is \$83,082.33.

No maintenance issues were addressed this month. However, Howland Pest Control was called in to spray because of an ant problem. Dave Hensing sprayed for weeds on the library property prior to the Fourth of July.

The staff is working on some adjustments to the shelving in the library. The fiction section is becoming quite crowded. The DVDs are being sorted. Discarded books will be donated to another group.

Community Chest requests are due at the end of July. Possibilities for the use of the funding include Robotics (such as with LEGOs) or an Apple computer.

The Friends did not have a report for the Board since they did not meet in June.

There was no input from the public at the meeting.

Items for Discussion:

Erin presented the children's Library Registration Card for board approval. Parker moved to accept this card as the corrections were made. The second was from Cutler. Only minor changes in the verb usage were made.

We held the election of officers. Brad Cutler will serve as president. Janice Hanus will continue as vice-president. Dawn Parker will serve as secretary. This slate of officers was presented in a motion by Rottink, and the second came from Lehtola.

A time will also be set aside for performance review of the librarian, Erin Finnegan Andrews, with Brad Cutler and Jody Anderson in the near future. Any others on the board who would like to participate in this will contact Brad Cutler.

Long range plans for the library and this board will be discussed when Janice and Erin meet this summer.

The policy for Book a Bike will be reviewed in September. People from another community inquired about the use of the bikes. Since they were not residents of Iowa Falls and did not have a library card, they were not permitted to use the bikes. This policy could possibly also apply to the use of the ices skates in the winter.

There will be no meeting in August.

The meeting adjourned at 6:30. (Parker motion. Cutler second)

Submitted by Dawn Parker