

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, June 5, 2017 5:30 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:31. Other Board members present were: Mike Rottink, Jerry Lehtola, Erin Schmidt, and Dawn Parker. Erin Finnegan Andrews, library director, was also present.

The agenda for the meeting was presented and approved. (Lehtola/Parker)

The minutes of the last meeting were approved. (Rottink/Cutler)

The bills from the past month were presented for Board's review. The Iowa Falls women's club has disbanded, and they presented the library with a gift of \$500. Halverson Trane (HVAC repairs) presented a bill of \$2,2100 after their inspection. Approval was given for payment of the bill. (Cutler/Schmidt)

The Monthly Report and the Director's Report to the Board were presented.

\*Most numbers concerned with checkouts of the collections and patron counts are consistent with previous months. Students from the elementary schools have visited recently. This is shown in the number 375 for the month of May.

\*The Writers' Workshop continues to meet weekly.

\*The Gift Account balance is \$80,452.93.

\*Erin met with Jody Anderson about replacing all the plastic power strips. These should be replaced with metal strips. At a cost of about \$25 each, this will not be done immediately.

\*Mike Carson will finish replacing the lights in the reading room. This bill will likely be in this year's budget.

\*The Friends have planted flowers at the entrance in pots and in the garden spot.

\*Amnesty month for fines will be held in June on Wednesdays and Fridays.

\*The Tai Chi and yoga programs have been very successful. Some sessions have been quite large, and this may need to be evaluate to determine if another class needs to be added.

\*The 3D printer is up and running. (see below for the Board's plans)

\*Our new Board member is Sarah Gilbert. We will welcome her in July!

\*Erin will speak at the rotary meeting June 12.

\*Election of officers will be at the next meeting, in July. We also need to conduct a review of our director. Jody Anderson will be contacted about the review also.

\*Erin received a letter from Mediacom about some improper downloading of films. A significant fine could be assessed. Erin will contact Mediacom or visit with other librarians to see how we might handle this problem.

Erin reported on the recent meeting of the Friends group. They are focusing on membership and an author's visit coming this fall. They will meet in August to plan the author's visit. The group will support the SRP, which is held June 13-July 25. (summer reading program)

There was no input from the public at the meeting.

Items for Discussion:

\*A Women's Group has requested assistance with a 'Porch Project.' This group plans to collect items solely for women's needs to donate to MICA. They are asking permission to set a collection box in the library for this purpose. Parker moved that 'the library grant permission for space in the library for this purpose. This permission will be a temporary approval until the Board reevaluates this request in September.'(Lehtola second) This motion passed a Board vote.

The meeting adjourned at 6:30. (Parker motion. Lehtola second)

\*A discussion was held on the use of the 3D printer. The Board will establish a policy for the 3D printer use in September. Children will be allowed to use the printer with supervision during the summer.

Parker moved to adjourn. Lehtola provided the second.

The meeting adjourned at 6:30.

The next meeting will be Monday, July 10, 2017.

Submitted by Dawn Parker