

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, April 1, 2019 6:05 P.M.

Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Rachel Lewey, called the meeting to order at 6:05. Other board members present were: Brad Cutler, Jerry Lehtola, Sarah Gilbert, Dawn Parker, and Mike Rottink. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Gilbert/Parker)

The minutes of the last meeting were approved as printed. (Lehtola/Rottink)

The bills from the past month were presented for the Board's review. The Iowa Falls State Bank Millennium Club gave the library a monetary gift after Erin's library tour. The yearly fire extinguisher inspection and repairs were completed. The library paid for a genealogy workshop Nancy will attend in a few weeks. Approval was given for payment of the bills. (Cutler/Parker)

The Monthly Report and the Director's Report to the Board were presented.

*Ice skate circulation totaled 234 this winter, compared to 450 the previous winter. Bike equipment is starting to circulate again. There will probably be one more round of book tubs going out for this school year.

*The Gift Account balance is \$80,208.89.

*The new LED lights inside the library have all been installed; they have a five year life span.

*Halvorson Trane will be in tomorrow to replace the bathroom temperature sensor. Regular spring maintenance and looking into the broken boiler will probably happen in May.

*The Spring Into Reading program will have super hero guest readers instead of a petting zoo.

*Erin ran through Brainfuse, the new date base, at the staff meeting and will do the same for the board next month.

The Friends of the Library received the applications for their scholarship and will meet next week. They will again pay for the Summer Reading programming and Erin will ask about paying for reward books as well.

There was no input from the public at the meeting.

Items for Discussion:

*The Board reviewed the library's Conduct in the Library Policy. Approval was given to adopt the new policy as presented. (Parker/Gilbert)

*The Board viewed part 4 in the State Library of Iowa's Trustee Training series: Monitoring and Evaluating the Library.

Parker moved to adjourn. Lewey provided the second.

The meeting adjourned at 6:48.

The next meeting will be Monday, May 6, 2019 at 6:00 pm.

Submitted by Sarah Gilbert