

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, April 2, 2018 5:30 P.M.

Board of Trustees vice-president, Jerry Lehtola, called the meeting to order at 5:35. Other Board members present were: Mike Rottink, Rachel Lewey, Sarah Gilbert, and Dawn Parker. Erin Finnegan Andrews, library director, was also present.

The agenda for the meeting was presented and approved as presented. (Rottink/Parker)

The minutes of the last meeting were approved. (Lewey/Gilbert)

The bills from the past month were presented for Board's review. The library has received the Iowa Falls Community chest gift donation. Approval was given for payment of the bills. (Rottink/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

\*Overall, again, most numbers concerned with checkouts of the collections continue to be fairly consistent with previous months. There are no significant increases or decrease in numbers. Bicycles are beginning to be checked out by the library patrons. All bikes have been tuned up by Tyler at Spoken Wheel Cyclery.

\* The Gift Account balance is \$79,637.83.

\* Staff Day will be April 7<sup>th</sup> in the morning. They hope to do some eReader training.

\* The roof is still leaking in some places, and buckets have been set out. After the weather warms up, Hadwiger Roofing will repair the roof.

\* Erin heard about the HCCEF grant requests. The \$1500 grant, along with the Community Chest check, should cover the cost of the shelving project for the library. Erin will attend the Awards Night to receive the HCCEF check.

\* Story Time, LEGO Club, the Writers Group, and Yoga continue to meet.

\* Erin presented a program to the Parchment Club, and a \$25 donation was given to the library to thank her.

\* Erin hosted the Hardin County Librarians' group in March. The State Library District Rep attended the meeting.

\* The library has LED light bulbs to give out, as we are participating in 'City and Their Hometown Rewards' program during National Library Week. Flyers will go out through the schools.

\* Rebecca is currently working on the Summer Reading Program. There is a possibility of having Jim Hammann doing a program with the organ recital series involving a book. Amanda recently presented a program on our 3-D printer to an ECC class. Another program for a homeschool group is planned.

\* A local mystery author will be at the library April 10. Amber Rodgers will meet and greet, and she will donate books to the library.

Erin reported on the Friends group.

\* The group will meet to look at fall program ideas. Erin will attend the next meeting.

There was no input from the public at the meeting.

Items for Discussion:

\*Erin presented the library's Circulation Policy for the Board to review. Only minor changes and corrections were made. Parker moved to accept the policy as discussed and amended. Lewey provided the second. Erin will update the Board Policy to include the dates of the recent amendments.

\*The board discussed pages 64-65 of the *Iowa Library Trustee's Handbook, relating to Chapter 15: Advocating for the Library.*

Parker moved to adjourn. Lewey provided the second.

The meeting adjourned at 6:15.

The next meeting will be Monday, May 7, 2018.

Submitted by Dawn Parker