

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, March 4, 2019 6:03 P.M.

Robert W. Barlow Memorial Library Conference Room

Board of Trustees vice president, Jerry Lehtola, called the meeting to order at 6:03. Other board members present were: Alison Campbell, Brad Cutler, Rachel Lewey, Sarah Gilbert, Dawn Parker, and Mike Rottink. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Parker/Cutler)

The minutes of the last meeting were approved as printed. (Parker/Rottink)

The bills from the past month were presented for the Board's review. The Alliant bill was in line with the previous February's total. The library's license was renewed for playing movies in public. Green Belt Bank & Trust reimbursed the library for the purchase of this year's Caldecott award-winning picture books. Approval was given for payment of the bills. (Rottink/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

*Ice skate circulation was strong in February.

*The Gift Account balance is \$77,624.12.

*Mike Carson will probably finish the interior lighting projects next week. He will wait for warmer weather to do the outdoor projects.

*The city council will meet again on Wednesday for city hall planning; Erin is not sure she will be available to attend.

*Mike Booth has supplied pictures for promoting his genealogy program, and the newspaper will be doing a story on him.

*The state library's new database will provide resume help, including a live chat option. It also includes help for veterans and ACT prep.

*The library's routine boiler inspection was last Friday.

The Friends of the Library did not meet due to weather, but have finalized the guidelines for their scholarship.

There was no input from the public at the meeting.

Items for Discussion:

*The Board reviewed the library's Interlibrary Loan Policy. Approval was given to adopt the new policy as amended. (Parker/Cutler)

*The Board viewed video #2 in the State Library of Iowa's Trustee Training series.

Lewey moved to adjourn. Parker provided the second.

The meeting adjourned at 6:47.

The next meeting will be Monday, April 1, 2019 at 6:00 pm.

Submitted by Sarah Gilbert