

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
Minutes
FEBRUARY 2020, 6:00 p.m.

Board of Trustees president, Jerry Lehtola, called the meeting to order at 6:03. Other board members present were: Alison Campbell, Brad Cutler, Dawn Parker, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, library director.

- I. Call to order:
Approval of the agenda: (Parker/Cutler)
Approval of the minutes of the last meeting: (Parker/Rottink)
Financial report approved: Quite a few memorial gifts. (Lehtola/Cutler)

The Monthly Report and the Director's Report to the Board were presented.

- Juvenile numbers up, as tubs were back out again.
- Skate numbers down from last year's number: Poor ice conditions to blame
- Weeding project, specifically magazines two years old+ taking place.
- Discussed program numbers from Winterfest, Lego Club and Yoga.
- Staff is working on storage and organizational needs.
- Gift Account balance: \$80,456.66
- Roof: new report with restructured design by architect, which will add 10-15% to the project.
 - Questions about role of Barlow Trustees in this process.
 - No construction date as of yet.
 - More info at next city council meeting on 2/18.
 - Should not affect current library budget
- FY 2020/21 has been approved by city council as submitted.
- New router has been implemented with timer.
- Winterfest wizard numbers, a bit lower than hoped for. Reimagining of participation/programming for next year's Winterfest.
- Several upcoming programs, including Civil War, Holocaust, and author visits.
- Furniture: Iowa Prison Industries, \$686 per chair. \$2,744 Board approved using Gift Balance to purchase 4 chairs, (Cutler/Weeks).
- RAGBRAI discussion: Discussion of using community room as cooling center, anticipation of riders using library wi-fi.

Friends of the Library report: They have new officers and by-laws; they prepared a report which was shared with the Board.

Citizen's opportunity to address the board: None

II. Items for discussion:

1. Board reviewed the Circulation Policy, discussed changing language to include government issued i.d. rather than driver's license specifically for ECC student identification. (Campbell/Parker).

Parker moved to adjourn. Cutler provided the second.
The meeting adjourned at 7:07.

The next meeting will be Monday, March 2, 2020 at 6:00 pm