

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, February 4, 2019 6:03 P.M.
Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Rachel Lewey, called the meeting to order at 6:03. Other board members present were: Brad Cutler, Jerry Lehtola, Sarah Gilbert, and Mike Rottink. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Gilbert/Cutler)

The minutes of the last meeting were approved as printed. (Cutler/Rottink)

The bills from the past month were presented for the Board's review. The Alliant bill was a little higher than last year. The library purchased a replacement flag; this is usually done once a year. Approval was given for payment of the bills. (Rottink/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

*DVD loans and Bridges downloads were up in January. Programming was impacted by weather. Book tubs are out to schools.

*The Gift Account balance is \$77,452.08.

*Mike Carson was in today to start lighting repairs.

*Boiler and water line inspections were requested by the insurance company and will happen this month.

*The library will open at noon on Saturday, March 30 to allow for a staff meeting in the morning. The board approved the schedule change. (Rottink/Lewey)

The Friends of the Library will provide a scholarship for a high school senior studying English, Journalism, or Library Science.

There was no input from the public at the meeting.

Items for Discussion:

*The Board reviewed the library's Unattended Child Policy. Approval was given to adopt the new policy as amended. (Gilbert/Rottink)

*The Board viewed video #1 in the State Library of Iowa's Trustee Training series.

Lehtola moved to adjourn. Lewey provided the second.

The meeting adjourned at 6:37.

The next meeting will be Monday, March 4, 2019 at 6:00 pm.

Submitted by Sarah Gilbert