

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, February 12, 2018 5:35 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:35. Other Board members present were: Erin Schmidt, Sarah Gilbert, Jerry Lehtola, Rachel Lewey, and Dawn Parker. Erin Finnegan Andrews, library director, was also present.

The agenda for the meeting was presented and approved after an addition to the agenda was made concerning checking out snowshoes. (Cutler/Lewey)

The minutes of the last meeting were approved. (Lewey/Gilbert)

The bills from the past month were presented for Board's review. Erin provided information on the various bills from the month of January. No significant bills were presented. (Lehtola/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

- * Overall, most numbers concerned with checkouts of the collections are increased slightly when compared with previous months. Ice skates are being checked out, as are the new snowshoes.
- * Employee reviews have been conducted in the past month.
- * The Gift Account balance is \$78,214.15.
- * Erin met with members of the city council to discuss budget requests for 18-19. No changes were made to her requests, and all were accepted.
- * Jerry put the new computer chairs together for the children's area.
- * Hadwiger roofing has been contacted about the roof leaks. Temporary fixes have been conducted. Something more costly and permanent may be needed later on.
- * Programs were discussed (children's, yoga, writers group).
- * Read Across America will be celebrated March 3 with other community groups and libraries. Rebecca is working on this for our library.
- * The IFA High School students were in the library during JTerm for some of their community hours. Nancy visited with some students about genealogy and the resources the library has to offer for this interest.
- * The 3D printer is working well and available for public use.
- * The library will be closed Monday, February 19th for Presidents' Day.

Erin reported on the Friends group.

- * The group will meet next week. There is no new report. A Vaudeville performer from the Minneapolis area was here for Winterfest. There was a good crowd for their performance.

There was no input from the public at the meeting.

Items for Discussion:

As part of the training for the Library Board, board trustees were given a copy of Chapter 22, Library Board of Trustees from the Code of Ordinances, Iowa Falls, Iowa. It was reviewed and approved with the corrections in red text (Cutler/Lewey)

Parker moved to adjourn. Lewey provided the second.
The meeting adjourned at 6:15.

The next meeting will be Monday, March 5, 2018.

Submitted by Dawn Parker