

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, February 13, 5:30 P.M.

Brad Cutler called the meeting to order at 5:33. Board members present were: Jerry Lehtola, Rachel Lewey, Erin Schmidt, Mike Rottink, Erin Andrews, and Dawn Parker.

The agenda for the meeting was presented and approved. (Lehtola/Lewey)

The minutes from the January meeting were approved as written and presented. (Cutler/Schmidt)

The bills from the past month were presented for the Board's review. Lightbulbs were replaced near the magazine area and also outside by Mike Carson, and that bill will be paid. Dawn will send a note to thank Bill Sunken to thank him for his labor on the puzzle table. Lehtola moved to approve the recent bills for payment, and Rottink seconded approval of the bills.

The Monthly Report and the Director's Report to the Board were presented.

*Many areas of circulation were increased when compared with January. The ice skate check-out is doing well. There were 15 checkouts last year, and January alone had 140 this year! The Boat Club is publicizing the library very well to let the public know where the checkout is available.

*Staff/employee reviews have been completed.

*The gift account balance is \$80,377.36.

*A cell phone charging station request is put on hold, and Erin is considering applying for help with this purchase at another time.

*The library's Blizzard of Books during Iowa Falls' Winterfest event was a success! The author's visit was well received.

* Reports on yoga, Story Time, and Lego Club were given.

*The Life We Bury, the One Book for the community, will be highlighted with an author visit. The costs of the event will be split among the college, the Friends (if approved), and the library. This board approved to cover up to \$300 of the cost. (Motion by Lehtola, second by Cutler)

*The policy for Donated Materials and Gifts was presented. This policy was approved (Lehtola/Schmidt)

*Erin will email board members to ask approval for the date for 'staff day' after she visits with the staff.

The Friends report to the Board was included in the Director's report. There was nothing new to report except that they are working on increasing membership and awareness of the group.

There was no input from the public at the meeting.

The next meeting will be March 6, 2017 at 5:30.

The meeting adjourned at 6:25. (Lewey - motion. Lehtola second)

Submitted by Dawn Parker