

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, December 3, 2018 6:04 P.M.
Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Rachel Lewey, called the meeting to order at 6:04. Other board members present were: Alison Campbell, Brad Cutler, Jerry Lehtola, Sarah Gilbert, Dawn Parker, and Mike Rottink. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Gilbert/Lehtola)
The minutes of the last meeting were approved as printed. (Cutler/Parker)
The bills from the past month were presented for Board's review. The second fall check from the State of Iowa was received, along with an annual gift from United Commercial Travelers and reimbursement for the Summer Reading Program dinosaur event. The final bill for temperature controls from Halvorson Trane was paid. Four books were purchased, and one pre-ordered, from speaker Linda McCann. Approval was given for payment of the bills. (Rottink/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.
*Lots of school book tubs were returned after Thanksgiving and may not go back out until January. A heavy weeding was completed on young adult and periodicals sections.
*The Gift Account balance is \$75,419.00.
*Erin will seek quotes for fixing the heating issue in the back maintenance room.
*The Friends Holiday Storyteller cancelled due to weather.
*Remaining money from the HCCEF grant will be used for a 3-D printer cart.
*Food for Fines will run for the month of December.

The Friends of the Library did not meet in November.

There was no input from the public at the meeting.

Items for Discussion:

*The Board reviewed the FY 19/20 budget for the city council approval process. Board approval was given for the budget as presented. (Parker/Rottink)

Parker moved to adjourn. Lewey provided the second.
The meeting adjourned at 6:49.

The next meeting will be Monday, January 7, 2019 at 6:00 pm.

Submitted by Sarah Gilbert