

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, November 5, 2018 5:32 P.M.
Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Rachel Lewey, called the meeting to order at 5:32. Other board members present were: Brad Cutler, Jerry Lehtola, Sarah Gilbert, and Dawn Parker. Also present was Erin Finnegan-Andrews, library director, and Jody Anderson and Gene Newgaard, representatives of the city.

The agenda for the meeting was presented and approved. (Lehtola/Cutler)
The minutes of the last meeting were approved as printed. (Parker/Lehtola)
The bills from the past month were presented for Board's review. Staff chairs have been purchased. The new order of barcodes should last one to two years. The cost of TQ Technologies computer troubleshooting was covered with left-over CIP money, and the first payment was made to Halvorson Trane for the new temperature controls. Approval was given for payment of the bills. (Parker/Cutler)

The Monthly Report and the Director's Report to the Board were presented.

- *Some September book tubs are still out, so not as many were done in October.
- *The Gift Account balance is \$76,314.03.
- *We are still waiting on installation of a new faucet in the men's restroom.
- *Thank you to the city council for approving both CIP project requests for next fiscal year.
- *The Friends group will purchase treats for the Holiday Storyteller Program and Open House from the Eldora Training School.

The Friends of the Library has not met since the Fall Dessert Fantasy.

There was no input from the public at the meeting.

Items for Discussion:

- *The Hometown Rewards Project will be incorporated into plans for the new City Hall, so no board action was required at this meeting.
- *The board approved the final draft of the Long Range Plan. (Cutler/Lehtola)
- *Erin raised the possibility of having the skating rink set up in front of the library near the sign. Jody expressed concerns with freeze/thaw weather patterns, wind, and eventual drainage. No action was taken.

Gilbert moved to adjourn. Parker provided the second.
The meeting adjourned at 6:07.

The next meeting will be Monday, December 3, 2018.

Submitted by Sarah Gilbert