

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, November 7, 2016 5:30 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:30. Other Board members present were: Mike Rottink, Jerry Lehtola, Erin Schmidt, Janice Hanus, and Dawn Parker. Erin Finnegan Andrews was also present. Jody Anderson was here on behalf of the city of Iowa Falls.

The agenda for the meeting was presented and approved. (Rottink/Lehtola)
The minutes of the last meeting were approved as corrected (Lehtola/Hanus)
The bills from the past month were presented for Board's review. The Friends group will reimburse the library for kids' books purchased for the SRP (Ingram Library Services). Alliant was paid for two months' services, since a month had been missed in the billing. Lehtola moved to approve those for payment, and Rottink seconded approval of the bills.

The Monthly Report and the Director's Report to the Board were presented.
Many areas of Circulation had shown increased numbers. The patron count showed an increase from a year ago at this time. The Writers' Workshop is now meeting weekly.
Erin gave an update on employee vacation days, as well as upcoming professional classes. The library holidays days were given as reminders. Those are posted in the library.
The gift Account balance is \$84,114.71.

No maintenance issues were addressed this month. However, Halverson Trane from Clive was here to do an inspection that had been budgeted for. Nothing major was found that needed attention.

The new chairs should arrive around Thanksgiving.

An Alliant Energy grant of \$500 will help with the expansion of our LEGO collection, as it is matched by funds from the Friends.

Police officers have visited the library due to misbehaviors of teens, even after Erin has spoken with the teens and their parents.

The Friends report for the Board includes the request to be involved in the ground maintenance planning. They held a Genealogy Night November 3. They are considering hosting an author night.

There was no input from the public at the meeting.

Items for Discussion:

We reviewed the Student Internet Agreement and accepted it as it had been modified.

Long range plans for the library were discussed and will continue to be developed in the coming months.

The Holiday Food Drive for Fines will be held December 1-23.

The meeting adjourned at 6:30. (Parker motion. Hanus second)

Submitted by Dawn Parker