

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, October 1, 2018 5:33 P.M.

Robert W. Barlow Memorial Library Conference Room

Board of Trustees president, Rachel Lewey, called the meeting to order at 5:33. Other board members present were: Alison Campbell, Brad Cutler, Jerry Lehtola, Sarah Gilbert, Dawn Parker, and Mike Rottink. Also present was Erin Finnegan-Andrews, library director, and Jody Anderson and Gene Newgaard, representatives of the city.

The agenda for the meeting was presented and approved. (Parker/Rottink)

The minutes of the last meeting were approved as printed. (Parker/Cutler)

The bills from the past month were presented for Board's review. Hadwiger Roofing was paid for repairs on the second leak. The new public computers were paid for and came in under budget. Approval was given for payment of the bills. (Cutler/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

\*Per accreditation guidelines, Erin completed a card purge, eliminating numbers that hadn't been used in five years or more, unless they owed over \$10 in fines. Over 2,000 cards were purged.

\*Regular programming is back for the fall, and yoga had six new participants in September.

\*The Gift Account balance is \$76,658.46.

\*Erin has solicited estimates for a new roof from three different companies. Two have responded so far. She will use the estimates to guide her CIP request.

\*Winterfest will be January 26 and 27. Erin plans to have a Sunday program at the library, maybe a magician.

The Friends of the Library are preparing for the Fall Dessert Fantasy. The Friends group also approved continuing to pay for the library's magazine subscriptions and are donating books for the Downtown Trick Or Treat Stroll.

There was no input from the public at the meeting.

Items for Discussion:

\*Jody answered questions from the board regarding the proposed Hometown Rewards charging station. A vote on the project will be on next month's meeting agenda.

\*The board reviewed a draft of the Long Range Plan. Erin will continue to seek input and comments and will bring another draft for the board's approval before the February deadline.

Parker moved to adjourn. Gilbert provided the second.  
The meeting adjourned at 6:13.

The next meeting will be Monday, November 5, 2018.

Submitted by Sarah Gilbert