

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES

MINUTES

Monday, October 3, 2016 5:30 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:30. Other Board members present were: Mike Rottink, Jerry Lehtola, Erin Schmidt, Janice Hanus, Rachel Lewey, and Dawn Parker. Erin Finnegan Andrews was also present. Jody Anderson also attended on behalf of the city.

The agenda for the meeting was presented and approved.

The minutes of the last meeting were approved as corrected. (Lewey/Rottink)

The bills from the past month were presented for Board's review. Rottink moved to approve those for payment, and Lehtola seconded approval of the bills.

The Monthly Report and the Director's Report to the Board were presented.

More patrons were in the library in the month of September, about 1,000 more than in July.

Erin reported on staff. A new employee is actually a returning employee. Erin has attended meetings with librarians from the county, as well as in Mason City.

The furniture is on order, and the delivery date is close to Thanksgiving.

The gift Account balance is \$83,940.22.

No maintenance issues were addressed this month. HVAC is on the calendar for October to check systems (boilers, etc.).

The library is hosting a Writer's Workshop, which has been well attended.

Lego club, Yoga, and Story Hour are back in full swing with good attendance.

The Friends purchased a fat tire bike and a trailer bike. They also donated \$500 towards the purchase of more audio books. They have applied for money through a grant from Alliant Energy. Erin and Rebecca will talk about asking Friends for funds for the purchase of children's audio books.

The group is considering a genealogy program for this fall.

Jody Anderson talked about a 'Tech Petting Zoo.'

Items for Discussion:

Erin presented the Student Internet Use Agreement form for Board discussion and approval. The Board reviewed the form, and they will discuss again in November.

A 'No Smoking' policy was discussed. Signs will be posted to discourage and prohibit smoking on the public grounds. The 'Conduct in the Library Policy' was approved as presented.

(Cutler/Lehtola)

The Long Range Plan for the library was presented for discussion. A subscription of music will no longer be available, as well as BYKI (language learning program).

Long range plans for the library and this board

The meeting adjourned at 6:30.

Submitted by Dawn Parker