

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES

MINUTES

Monday, March 6, 2017 5:30 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:35. Other Board members present were: Mike Rottink, Jerry Lehtola, Erin Schmidt, Rachel Lewey, and Dawn Parker. Erin Finnegan Andrews was also present.

The agenda for the meeting was presented and approved as corrected. (Lehtola/Rottink)

The minutes of the last meeting were approved. (Cutler/Lewey)

The bills from the past month were presented for Board's review. \$701 has been collected so far this year for books through the sale of library books. This is twice the amount collected last year. Lewey moved to approve bills for payment, and Parker seconded approval of the bills.

The Monthly Report and the Director's Report to the Board were presented.

Most numbers concerned with checkouts of the collections and patron counts remain similar to those in past months. The Writers' Workshop continues to meet weekly.

The Gift Account balance is \$80,930.73.

Mort's continues to work on boiler problems.

Rebecca and Erin wrote a request for the Barlow Family Foundation's grant. They would like to purchase a 3-D printer.

Our budget was passed and accepted by the city council at last month's meeting.

Direct state aid is only down \$200 this year.

One Book activities will begin shortly. The book talk group will meet in March, and the author will be here April 4.

The Friends group will meet next Monday, and Erin will attend that meeting.

There was no input from the public at the meeting.

Items for Discussion:

Discussion was held on the policy for the use of the library's bicycles. We discussed damage to the equipment, repair costs, taking the bikes out of town, and general maintenance of the bicycles. This discussion will continue in April.

The policies on inclement weather and emergency procedures were approved. (Parker/Lewey)

The staff will attend a training workshop April 20 and 21. The Board approved \$120 to assist in covering expenses.

The meeting adjourned at 6:20. (Parker motion. Schmidt second)

The next meeting will be Monday, April 3, 2017.

Submitted by Dawn Parker