

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, March 7, 2022 5:35 P.M.
Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 5:35 pm. Other board members present were: Brad Cutler, Sarah Gilbert, Dawn Parker, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Rottink/Gilbert)

The minutes of the last meeting were approved as printed. (Cutler/Weeks)

The bills from February were presented for the Board's review. The Alliant bill continues to be significant given the cold weather. Extra DVD cases were purchased from the Osceola Public Library. Approval was given for payment of the bills. (Parker/Rottink)

The Monthly Report and the Director's Report to the Board were presented.

*Monthly circulation of juvenile materials was high in February, and ice skate/snowshoe loans totaled 195. Yoga attendance continued to be strong and community room rentals have really picked up; the room is already booked for every Saturday in May.

*The Gift Account balance is \$126,440.37.

*The parking lot lights have been upgraded to LED and the sensor for turning them on and off, located on the library roof, has been repaired.

*Erin is coordinating the Hoopla set-up with IT and hopes to have the service available by April 1.

The Friends of the Library will have a newsletter out soon and are brainstorming fundraiser ideas.

There was no input from the public at the meeting.

Items for Discussion:

*The Board examined the new folding table presented by the Director and authorized the use of gift account funds to purchase four more. (Parker/Lehtola)

*The Board approved the new Community Sign Guidelines as presented. (Gilbert/Parker)

*The Board approved the Circulation Policy as amended to add language about the new Launchpad tablets. (Parker/Cutler)

Parker moved to adjourn. Lehtola provided the second. The meeting adjourned at 6:24 pm.

The next meeting will be at the library on Wednesday, April 6, 2022 at 5:30 pm.

Submitted by Sarah Gilbert