

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, March 7, 2016 5:30 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:30. Board members present were: Mike Rottink, Jerry Lehtola, Erin Schmidt, and Dawn Parker. Erin Andrews was also present. Janice Hanus and Kelly Newgaard were absent. Paige Hansen and Jody Anderson were also present.

The agenda for the meeting was presented and approved. (Lehtola/Schmidt)

The minutes of the last meeting were approved. Jerry Lehtola moved to approve the minutes, and the second came from Mike Rottink.

The bills from the past month were presented for Board's review. Parker moved and Lehtola seconded approval of the bills. The Board thanked Erin Schmidt for the changing table, which has been installed. A check has been received from Iowa Falls Community Chest in the amount of \$1,375.

The Director's Report to the Board was presented.

A 'Staff Day' will be March 11.

The gift Account balance is \$86,640.25.

The circulation report showed a low month during February. Few ice skates were checked out after the Winterfest because of the warmer temperatures. DVDs are very popular now and are frequently being checked out.

Amanda and Erin met with the designer for the website. Employee bios will be added. It is anticipated that the website is up and running within a month.

Erin asked for grant money from the Barlow Family foundation for monetary assistance in purchasing new furniture for the reading room. The Friends group will also help with this purchase. Erin asked other librarians for advice on where to look for the furniture.

One Book will be held next year at a later date, rather than in the fall. The committee will meet later in March to determine the book for next year.

The community chest donation will be used for the purchase of an AED.

The bikes will be set out for checkout when the weather improves with warmer temperatures.

The Friends report to the Board was included in the Director's report. The group will purchase a television on a cart for the library. They will purchase from Jones Appliance. They are also looking into new landscaping for the library grounds. Several options were discussed. Erin also told the Board that they will be asked to purchase a subscription to a genealogy website that the library had previously used.

There was no input from the public at the meeting. Paige Nelson was introduced to the Board.

The Board discussed the Policy for the use of the Community Room and the conference Room of the Barlow Memorial Library. Erin reviewed the policy, as it currently stands. The Board approved the policy as it was revised. (Jerry Lehtola moved, Dawn Parker seconded.)

Kelly Newgard resigned from the Board. A replacement will need to be found for her position.

Dawn Parker moved to adjourn. Jerry Lehtola seconded. The meeting adjourned at 6:30.

Submitted by Dawn Parker