

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, September 8, 2025 5:32 P.M.
Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Brad Cutler, called the meeting to order at 5:32 pm. Other board members present were: Sarah Gilbert, Eric Lorenzen, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, Library Director.

The agenda for the meeting was presented. **Moved by Gilbert, seconded by Weeks to approve agenda as presented. Approved unanimously.**

The minutes of the last meeting were presented. **Moved by Cutler, seconded by Weeks to approve minutes as presented. Approved unanimously.**

The bills from July were presented for the Board's review. The time management software for public computers was renewed and tree trimming was completed behind the library. **Moved by Gilbert, seconded by Lorenzen to approve payment of the bills. Approved unanimously.**

The bills from August were presented for the Board's review. Utility costs were noticeably higher in August due to hot weather. Lighting in the children's area was repaired and Mediacom was renewed at a slight increase from the previous year. **Moved by Weeks, seconded by Gilbert to approve payment of the bills. Approved unanimously.**

The Monthly Report and the Director's Report to the Board were presented.

*Circulation was strong in July, with check-outs and door count numbers above July 2024.

August numbers dropped below year-ago levels with most programming on a break.

*Erin estimates around 400 people came into the library during RAGBRAI's day in Iowa Falls.

*The Gift Account balance is \$126,798.36.

*The back-ordered chairs have been cancelled and Erin will find alternatives to complete the HCCEF project.

*Windows were cleaned inside and outside.

*Freaky Fun Days with the City of Iowa Falls will be October 31 and November 1.

The Friends of the Library will meet later tonight.

There was no input from the public at the meeting.

Items for Discussion:

*The Board reviewed the 2025 Summer Reading Program. June and July door count numbers were slightly higher than last year. Program attendance totalled 2,123 this year, down from 2,300 last year, but 110 kids completed the library challenges, compared to 73 in 2024. Staff is pleased with how this summer went and are starting to plan for next year.

Moved by Gilbert, seconded by Lorenzen to adjourn at 6:11 pm. Approved unanimously.

The next meeting will be at the library on Monday, October 6, 2025 at 5:30 pm.

Submitted by Sarah Gilbert