

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, January 6, 2025 5:31 P.M.

Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 5:31 pm. Other board members present were: Alison Campbell, Brad Cutler, Sarah Gilbert, Dawn Parker, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, Library Director.

The agenda for the meeting was presented and approved. (Parker/Cutler)

The minutes of the last meeting were approved as printed. (Cutler/Parker)

The bills from December were presented for the Board's review. The Open Access/ILL yearly payment was received from the State of Iowa; the amount was similar to last year and is based on library users from outside Iowa Falls. The carpet cleaning and postage meter bills were received. Approval was given for payment of the bills. (Rottink/Gilbert)

The Monthly Report and the Director's Report to the Board were presented.

\*Circulation was strong in December, especially DVDs and ski equipment. Hoopla again set a new record for monthly use and the patron door count was significantly higher than December 2023.

\*The Gift Account balance is \$122,844.40.

\*Cocoa and Crafts had an attendance of 65 people.

\*Senior meals will begin at the library in February, in collaboration with Scenic Manor.

\*The Adventure Pass program is on hold while the Grimes Library finds a new hosting site.

The Friends of the Library are looking into purchasing new furniture for the children's area.

There was no input from the public at the meeting.

Items for Discussion:

\*The board approved the Interlibrary Loan Policy as presented. (Gilbert/Campbell)

\*Board Training covered information on the Iowa Library Association.

\*The board approved annually paying for the library director's membership in the Iowa Library Association. (Parker/Campbell)

Parker moved to adjourn. Cutler provided the second. The meeting adjourned at 6:06 pm.

The next meeting will be at the library on Monday, February 3, 2025 at 5:30 pm.

Submitted by Sarah Gilbert