

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, January 5, 2026 5:33 P.M.

Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Brad Cutler, called the meeting to order at 5:33 pm. Other board members present were: Sarah Gilbert, Eric Lorenzen, Dawn Parker, and Mike Rottink. Also present was Erin Finnegan-Andrews, Library Director.

The agenda for the meeting was presented. **Moved by Gilbert, seconded by Lorenzen to approve agenda as presented. Approved unanimously.**

The minutes of the last meeting were presented. **Moved by Parker, seconded by Lorenzen to approve minutes as presented. Approved unanimously.**

The bills from December were presented for the Board's review. The annual ILL payment was received, slightly higher than the year before. The carpet cleaning was paid for, a Launch Pad was replaced, and more Wonderbooks were purchased. **Moved by Gilbert, seconded by Rottink to approve payment of the bills. Approved unanimously.**

The Monthly Report and the Director's Report to the Board were presented.

\*The door count was higher than December 2024 but total circulation was lower, especially juvenile materials. Adult books and DVD circulation were strong.

\*The Gift Account balance is \$141,484.50.

\*Eight people are signed up for January's senior meal and program.

\*About 20 people attended today's Game Day.

\*The winter Plant & Seed Swap will be Saturday, January 31 from 11:00 to noon.

The Friends of the Library had about ten people use the gift wrapping service last month. The fall membership drive was successful and they are working on adding a Venmo option for membership payments.

There was no input from the public at the meeting.

Items for Discussion:

\*The Board reviewed Iowa Sunshine Laws as this month's board training.

**Moved by Parker, seconded by Gilbert to adjourn at 6:14 pm. Approved unanimously.**

The next meeting will be at the library on Monday, February 2, 2026 at 5:30 pm.

Submitted by Sarah Gilbert