

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, February 2, 2026 5:29 P.M.

Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Brad Cutler, called the meeting to order at 5:29 pm. Other board members present were: Sarah Gilbert, Eric Lorenzen, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, Library Director.

The agenda for the meeting was presented. **Moved by Rottink, seconded by Gilbert to approve agenda as presented. Approved unanimously.**

The minutes of the last meeting were presented. **Moved by Rottink, seconded by Lorenzen to approve minutes as presented. Approved unanimously.**

The bills from January were presented for the Board's review. The cleaning and steaming of the bathroom tile was paid for, as well as renewal of the virus protection software and the annual Microsoft license for employee computers. **Moved by Gilbert, seconded by Lorenzen to approve payment of the bills. Approved unanimously.**

The Monthly Report and the Director's Report to the Board were presented.

\*Juvenile, young adult, and adult circulation all increased in January compared to December. Some ice skates have been checked out.

\*There was a noticeable jump in materials being placed on hold, either through contacting the library or using the online catalog or phone app.

\*The Gift Account balance is \$142,821.94.

\*The Carnegie Foundation check arrived today.

\*There was a full house earlier today at the Bingo Boat Club event.

\*About 20 people attended the Plant and Seed Swap last weekend, and leftover seeds were all claimed by the end of Monday.

The Friends of the Library distributed checks to their two scholarship winners and discussed programing and funding.

There was no input from the public at the meeting.

Items for Discussion:

\*The Board reviewed the newsletter service Wowbrary. **Moved by Rottink, seconded by Weeks to use \$500 of gift funds for one year of Wowbrary.**

\*Erin presented a Legislative Update on introduced bills at the State Legislature that could impact libraries.

**Moved by Rottink, seconded by Lorenzen to adjourn at 6:07 pm. Approved unanimously.**

The next meeting will be at the library on Monday, March 2, 2026 at 5:30 pm.

Submitted by Sarah Gilbert