

# Donated Materials Policy

Robert W. Barlow Memorial Library, 921 Washington Ave., Iowa Falls, IA 641-648-2872  
iowafallslib.com

**All donated materials are subject to the RWB Library's Collection Development Policy and Donated Materials and Gift Policy. Those materials not added to the collection are placed on our Book Sale Cart, Donated or Recycled.**

We will accept donations of new or slightly used (preferably dated within 2 years):

**Books**

**DVDs**

**Puzzles** (preferably new and/or with all pieces)

The RWB Library **WILL NOT** accept the following materials:

Reader's Digest or any other Condensed Books

Textbooks

Magazines

Record Albums

Sets of Encyclopedias

VHS Tapes

We do not accept items that are not in good condition; such as books that are yellowed, musty, water-damaged, moldy, mildewed, pet damaged, smoke damaged or greatly out of date.

When bringing in materials to donate, only a reasonable amount will be accepted at one time. Space to store materials when processing is limited.

Donations of materials we are not able to accept can also be made to the Church Women's United Thrift Store, whose sales benefit the RWB Library and the community of Iowa Falls.

**All materials accepted are at the discretion of the Library Director.**