

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, December 1, 2025 5:36 P.M.

Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Brad Cutler, called the meeting to order at 5:36 pm. Other board members present were: Alison Campbell, Sarah Gilbert, Eric Lorenzen, Dawn Parker, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, Library Director.

The agenda for the meeting was presented. **Moved by Campbell, seconded by Parker to approve agenda as presented. Approved unanimously.**

The amended minutes of the October meeting were presented. **Moved by Parker, seconded by Lorenzen to approve minutes as amended. Approved unanimously.**

The minutes of the last meeting were presented. **Moved by Weeks, seconded by Campbell to approve minutes as presented. Approved unanimously.**

The bills from November were presented for the Board's review. Quarterly pest control spraying and outside window cleaning were completed. The front landscaping was renovated, the beginning of a CIP project. **Moved by Gilbert, seconded by Parker to approve payment of the bills. Approved unanimously.**

The Monthly Report and the Director's Report to the Board were presented.

*Book tubs boosted juvenile circulation in November. Freaky Fun Days brought in extra kids and adults, and the total door count was above November last year.

*The Gift Account balance is \$139,206.01.

*The library will receive a grant from the Carnegie Corporation in January.

*Another seed program is planned for January. Authors are also lined up for April and May.

The Friends of the Library are holding a gift wrapping event December 20. They will reimburse costs for the staff holiday party and are going to buy greenery for the front of the library.

There was no input from the public at the meeting.

Items for Discussion:

*The Board reviewed the FY 2026/2027 Library Budget. **Moved by Gilbert, seconded by Campbell to approve the budget as presented. Approved unanimously.**

Moved by Parker, seconded by Campbell to adjourn at 6:26 pm. Approved unanimously.

The next meeting will be at the library on Monday, January 5, 2026 at 5:30 pm.

Submitted by Sarah Gilbert