

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, December 5, 2022 5:32 P.M.
Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 5:32 pm. Other board members present were: Alison Campbell, Brad Cutler, Sarah Gilbert, Dawn Parker, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Gilbert/Parker)

The minutes of the last meeting were approved as printed. (Parker/Cutler)

The bills from November were presented for the Board's review. Annual direct aid from the State of Iowa was received. The uneven concrete outside the front of the library was repaired.

Approval was given for payment of the bills. (Gilbert/Cutler)

The Monthly Report and the Director's Report to the Board were presented.

*November was a slower circulation month, with less programming due to weather and the Thanksgiving holiday. The library is still distributing over 100 kids craft kits each month.

*The Gift Account balance is \$126,551.05.

*Today's Ellsworth Without Borders program had about 40 kids and adults attending.

*New leaks in the roof will be repaired as weather allows.

The Friends of the Library purchased Chamber Bucks for the library staff. Friends will meet again next week.

There was no input from the public at the meeting.

Items for Discussion:

*The board approved the FY 2023/24 Budget as presented. (Parker/Cutler)

*The board reviewed and approved the Personnel Policy as amended. (Gilbert/Parker)

*The board approved using gift funds to purchase a Cricut machine and materials for staff use. (Parker/Weeks)

Parker moved to adjourn. Lehtola provided the second. The meeting adjourned at 6:21 pm.

The next meeting will be at the library on Monday, January 9, 2023 at 5:30 pm.

Submitted by Sarah Gilbert