

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, December 5, 2016 5:30 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:30. Other Board members present were: Mike Rottink, Jerry Lehtola, Janice Hanus, and Dawn Parker. Erin Finnegan Andrews was also present. Jody Anderson was here on behalf of the city of Iowa Falls.

The agenda for the meeting was presented and approved. (Lehtola/Hanus)  
The minutes of the last meeting were approved as corrected (Rottink/Cutler)  
The bills from the past month were presented for Board's review. The check from the State of Iowa (Open Access) in the amount of \$2904.54 is a once per year. Lehtola moved to approve those for payment, and Hanus seconded approval of the bills.

The Monthly Report and the Director's Report to the Board were presented.  
This was a slower month (November) for circulation, and the patron count was down. Digital downloads from Bridges is higher than in the past months, however. The Writers' Workshop continues to meet.  
As decided by the board last month, holiday hours are posted in the library.  
The gift Account balance is \$84,823.61.  
The new chairs arrived! The Thrift Shop accepted some of our old chairs.  
An Alliant Energy grant of \$1,000 will help with the expansion of our LEGO collection, as it is matched by funds from the Friends. Rebecca put an order together.  
Mort's will check our boilers in the building. RD took care of plumbing concerns. Mike Carson replaced some lights inside and outside of the library building.  
Church Women United's monetary gift helped with the purchase of some PBS DVDs.  
One Book is in the planning stages, and the library will have a display at Winterfest at the end of January.  
Read Across America will be held March 4.  
Ice skates are ready for check out. Two pair per day may be checked out for two days with a current library card. Out-of-town people may use them with an ID.

The Friends report for the Board includes information on the Winterfest's Blizzard of Books (1/29/2017) when they will host an author. Katherine Hannigan will do a children's program.

There was no input from the public at the meeting.

The board approved the preliminary budget proposal. (Parker/Hanus)  
The Long Range Plans for the library were reviewed and will be further reviewed in January. Erin will send the information to board members prior to the meeting.

Items for Discussion:

We reviewed the Student Internet Agreement and accepted it as it had been modified.  
Long range plans for the library were discussed and will continue to be developed in the coming months.

The Holiday Food Drive for Fines will continue until December 23.

The meeting adjourned at 6:30. (Parker motion. Hanus second)

Submitted by Dawn Parker