

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, April 4, 2016 5:30 P.M.

Board of Trustees president, Brad Cutler, called the meeting to order at 5:30. Board members present were: Mike Rottink, Jerry Lehtola, Erin Schmidt, Janice Hanus, and Dawn Parker. Erin Andrews was also present. Paige Hansen and Jody Anderson were also present.

The agenda for the meeting was presented and approved. (Lehtola/Schmidt)

The minutes of the last meeting were approved. Jerry Lehtola moved to approve the minutes, and the second came from Mike Rottink.

The bills from the past month were presented for Board's review. Parker moved and Lehtola seconded approval of the bills. The boilers at the library are showing their age. After July, 1017 a purchase may need to be made for their replacement.

The Monthly Report and the Director's Report to the Board were presented.

Many areas of Circulation increased since February. Some areas are even higher than in many previous months. The use of the ice skates was significantly down this year, mostly due to the warmer temperatures. The bicycles are ready to go! Tyler Duit serviced them.

The library's Staff Day was successful. Some changes were made in the placement of some shelving, allowing for a better view of the Teen Room. The time allowed the staff was greatly appreciated.

The gift Account balance is \$86,660.18.

Erin had asked for grant money from the Barlow Family foundation to help pay for new furniture for the reading room. The request was not granted. The Barlow foundation does not provide funding for furniture. The Friends and some gift money could be used for this purchase.

The Friends report to the Board was included in the Director's report. The group purchased a television on a cart for the library. They are also looking into new landscaping for the library grounds. Some volunteers from the high school will be available the morning of April 22 to do some raking, pulling weeds, and perform other tasks.

There was no input from the public at the meeting. Paige Nelson was introduced to the Board.

Jody told the Board that the city of Iowa Falls recognized Nancy Hoffman's work with the library for 26 years and gave her a monetary compensation and will also provide her with the yearly raise.

The Board discussed the Policy for Conduct in the Barlow Memorial Library. Erin reviewed the policy, as it currently stands. The policy for the Teen Room is new. The board read through and discussed the policy, looking at additions to the old policy and the added policy for the Teen room. . The Board approved the policy as it was revised. (Dawn Parker moved, Jerry Lehtola seconded.)

The Board discussed the charges for faxes using the library's fax machine. It will now be set at \$1.00 for the first page and \$.50 for every page after that. There will be no limit on the number of pages sent. There will be no cap amount on the cost. This cost includes faxes both sent and received for the public at the library.

The meeting adjourned at 6:30.

Submitted by Dawn Parker