

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, October 2, 2023 5:31 P.M.

Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 5:31 pm. Other board members present were: Alison Campbell, Brad Cutler, Sarah Gilbert, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Cutler/Lehtola)

The minutes of the last meeting were approved as printed. (Cutler/Rottink)

The bills from September were presented for the Board's review. The air conditioner was repaired and has been working fine. Shelving was purchased for the children's area closet as things are being cleaned out and moved around to accommodate the new STEM cart. Approval was given for payment of the bills. (Rottink/Campbell)

The Monthly Report and the Director's Report to the Board were presented.

*Juvenile circulation was significantly higher in September, helped by book tubs going to schools.

*There were issues with the door counter being bumped and malfunctioning, so the September patron count is likely inaccurate.

*The Gift Account balance is \$119,813.75.

*Staff provided the information to get the myLibro app set up and are hoping for a November start date.

The Friends of the Library had good turnout for their first meeting of the fall and will be sending out a newsletter for membership renewal. They reviewed upcoming funding, including about 500 books for the Downtown Trick or Treat event.

There was no input from the public at the meeting.

Items for Discussion:

*The board reviewed and approved the CIP FY 2024/25 Project Requests: projection equipment for the Community Room, updating the patron computers, and the new roof.

*The board discussed a possible vehicle purchase for the library and decided not to move forward.

Lehtola moved to adjourn. Gilbert provided the second. The meeting adjourned at 6:12 pm.

The next meeting will be at the library on Monday, November 6, 2023 at 5:30 pm.

Submitted by Sarah Gilbert