

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES  
MINUTES

Monday, July 3, 2023 5:33 P.M.

Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 5:33 pm. Other board members present were: Brad Cutler, Sarah Gilbert, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Gilbert/Cutler)

The minutes of the last meeting were approved as printed. (Cutler/Lehtola)

The bills from June were presented for the Board's review. The time management software for patron computers and circulation software were renewed for another year. The annual inspection on the boilers was completed. Approval was given for payment of the bills. (Gilbert/Cutler)

The Monthly Report and the Director's Report to the Board were presented.

\*June was a great month for circulation numbers!

- 450 craft kits were distributed, with a different craft every week as part of Summer Reading Program.
- Hoopla checkouts set a record high.
- The wireless count topped May's extremely high usage.
- June Young Adult circulation was the highest of the fiscal year. Adult and Juvenile also had great numbers last month.
- DVDs, Launch Pads, pickleball sets, and bike equipment circulation also increased.

\*The Gift Account balance is \$121,596.26.

\*Erin is looking at scheduling a graphic novel workshop for fall programming.

The Friends of the Library are on break for the summer.

There was no input from the public at the meeting.

Items for Discussion:

\*The board reviewed the Teen Room Policy and approved the policy with the changes as presented. (Lehtola/Weeks)

\*For board training, the board discussed a history of US Libraries as provided by Erin.

\*The board voted to retain the current slate of officers for another year: Jerry Lehtola, president; Brad Cutler, vice president; Sarah Gilbert, secretary. (Weeks/Cutler)

Gilbert moved to adjourn. Cutler provided the second. The meeting adjourned at 6:09 pm.

The next meeting will be at the library on Monday, September 11, 2023 at 5:30 pm.

Submitted by Sarah Gilbert